



Data & application developer

Job description

Table of contents

Table of contents	2
Overview	3
Job type	3
Salary	3
Hours	3
Annual leave	3
Location	3
Reporting to.....	3
Line management responsibilities.....	3
Security vetting.....	3
General	3
The role and responsibilities	4
About you	5
What we offer	6
About Inform	7

Overview

Job type

Permanent employed role

Salary

£35,000-£45,000 per annum (based on experience)

Hours

40 hours per week

Annual leave

25 days (including three days' festive break)

Location

Home-based

Reporting to

Data & DevOps Manager

Line management responsibilities

None

Security vetting

All our people have [security vetting](#) to BPSS at least. We arrange this if you don't have it

General

You must have the right to work in the UK without restrictions

The role and responsibilities

Working as a part of the operations team, the data & application developer is responsible for the continuous management and development of business Power Apps and Power Automate flows, which support the business. You'll work under the guidance of our data & DevOps manager and alongside our operations and data colleagues, to deliver high quality systems and services for the company. You'll work with our team of business analysts, who engage with our stakeholders and users, and take requirements and designs from concept to build, deployment to addressing user feedback. The operations team use a DevOps approach to combine development and operations into one team to continually provide value to the business. The operations team leads projects such as system upgrades and updates in addition to business-as-usual activities; you will be able to work on projects as well as undertaking routine development tasks/activities.

You'll be responsible for:

- Managing and developing business PowerApps, including branding app
- Reviewing design documentation and write development documentation, including development best practice
- Creating datasets on SharePoint and Dataverse in Teams
- Developing Dataverse for Teams & Canvas apps
- Developing Power Automate flows
- Developing of Power Virtual Agent chatbots
- Writing system documentation and procedures
- Updating registers, data attributes, models, diagrams etc. before deployment
- Monitoring quality of flows & apps, including reviewing errors and applying fixes
- Documenting skills, knowledge and procedures for end-users and ops team
- Becoming a subject matter expert for Visual Studio and GitHub
- Becoming a subject matter expert for Dynamics CRM including working with supplier to manage updates and templates
- Identifying opportunities for continual improvement and innovation within the operations team and how we manage our data
- Providing 2nd line support for business Power Apps issues

About you

Our values are critical to delighting our clients and to our success. We have three core values we expect you to demonstrate and support in what you do and how you do it: working together; doing the right thing; delivering with creativity and passion.

Your attitude is as important as your experience, though to deliver well, we're looking for someone who has:

- Minimum of 1 year of experience with the Microsoft Power Platform including:
 - Building canvas Power Apps using SharePoint as a data source
 - Experience with Power Fx and able to write complex formulas using Filter, Patch, Lookup, Collect etc.
 - Building flows using Power Automate with standard and premium connectors
 - Experience with using variables and conditions in Power Automate
 - Experience, or a desire to learn, Dataverse for Teams
- Experience with Dynamics CRM is desirable
- A logical, step-by-step approach to activities
- Willingness to learn from independent research and the team
- Attention to detail and be focused
- Self-motivation and independence. This is a home-working position, you need to be happy in your own company and able to thrive in a virtual working environment
- Good all-round people and organisational skills and able to work in a team
- A positive, enthusiastic and proactive nature
- Natural problem-solving skills
- The ability to prioritise and manage your own workload
- The ability to comfortably engage with senior stakeholders and end users
- Strong listening, writing and communication skills (whatever your preferred style or particular needs may be, for example if you're neuro diverse)

You'll be interested in driving your own development and making sure your knowledge and learning stays up to date with Microsoft's ever-changing functionality.

What we offer

Because we embrace the opportunities from the technology we help roll out, we have flexible working patterns to fit in with your travel, families, personal development and other activities. We think this helps our team be the fully rounded experts our clients need. Alongside generous pay, we try to create a learning and social environment. So while we have a working-from-anywhere set up, you will feel connected and supported.

We give you company leave between Christmas and New Year on top of annual leave, monthly staff recognition rewards, contributory pension, private medical care, death-in-service cover and support for your learning and development. We offer referral fees to employees and contractors.

Inform has doubled in size in the last 12 months and we're in another significant growth phase.

About Inform

The Inform Team makes digital transformation succeed by putting people first.

Since we started in 2013, we've worked with public and private sector organisations to help them adopt new technologies and ways of working. From assessing an organisation's digital maturity and recommending changes, to shaping how that change is delivered, creating engaging communications and tailored training programmes, we offer a personal approach to the digital workplace.

We distil all that we do into five areas of expertise:

- Strategy + change
- Culture + behaviours
- Campaigns + content
- Learning + skills
- Engagement + connections

We think it's important that any technology change is people-focused because empowering individuals means digital transformation delivers real benefits. We can add value to our customers' digital transformation and boost their return on investment by:

- Enhancing productivity and collaboration
- Making a positive difference
- Engaging people
- Increasing digital and workplace literacy
- Building strong and lasting relationships

We're an international network of expert consultants specialising in technology change management, communications, training, creative design and back-office operations. Our teams are a combination of permanent employees and contractors, meaning we can easily scale to meet the needs of any project.